



COUNTRY DAY NURSERY SCHOOL
at St. Bartholomew's, LLC

82 Prospect Street
White Plains, NY 10606

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COUNTRY DAY NURSERY SCHOOL AT ST. BARTHOLOMEW'S, LLC

Language Development

Instructions at the Country Day Nursery School at St. Bartholomew's are bilingual, English and German. One of our most important goals is the advancement of language and customs in the context of the local cultural setting. Teacher/child and group interactions enhance individual language skills (i.e. group discussions, story time, songs, poems, finger rhymes, riddles, role-playing, and retelling of stories).

Cognitive Growth

Our task as teachers is to expose children to experiences, which will result in the creation and reinforcement of neural pathways. Through his/her encounters, both planned and unplanned, the child becomes "wired" for future tasks. Our program emphasizes physical involvement in the learning process. Children learn by doing, not by thinking about doing.

A major goal is to help children develop a positive attitude toward the learning process. Children are encouraged to ask questions and to explore. This enhances their ability to solve problems, recognize cause-and-effect relationships, and to plan. Children are also encouraged to try out their ideas, to experiment, and to use different materials creatively.

Physical Growth

We offer a broad range of age appropriate motor development opportunities within the context of daily activities. Each student progresses at an individual pace according to age, developmental stage, innate abilities, and previous experiences. Various methods lead to the promotion of balance, coordination, confidence, and control. Large motor skills are enhanced by outdoor activities such as running, jumping, throwing, and riding tricycles. Indoor activities designed to coordinate eye and hand movements, manipulate small objects and to refine self help skills include the use of scissors, assembling puzzles, preparing food, and building with blocks.

The creative process is more important than the product. Through art, children express how they feel, think, and view the world. Using art materials also encourages children to make choices, try out ideas, plan, and experiment. Art enables children to learn while expressing themselves and having fun. We provide a variety of attractive materials since children are deeply affected by aesthetic experiences.

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Music and Movement

Through the performing arts children discover ways in which to express their thoughts, ideas and feelings. To achieve this we prepare and offer a classroom filled with rich and varied opportunities to dramatize make music and move. We as teachers encourage creative expression rather than to teach specific skills.

Children grow emotionally, socially, creatively through spontaneous music, movement and drama. We support children's innate desire to create, express and perform in building on their natural curiosities, sparking their imaginations, and providing opportunities for verbal and physical expression. Higher-order thinking skills, such as analysis, synthesis, and evaluation, are also developed through activities that promote self-expression.

Children's involvement with performance is not only in the arts but also in everyday life situations. Almost any activity has the potential for our children to perform, to be seen, and to be acknowledged (i.e. jumping as high as possible, telling a joke, making funny faces).

Daily Schedule

The daily schedule reflects the needs and the abilities of the children in the classroom. Our program supports the entire learning process by offering free play, circle time and outdoor activities. (I.e. 9:00 -10:00 AM free play, 10:00 – 10:10 AM clean-up, 10:10 – 10:30 AM snack, 10:30 – 11:00 AM circle time, 11:00 – 12:00 noon outdoor play, 12:00 – 12:30 PM lunch, 12:30 - 1.15 PM circle time, English and /or German language (books, music, art, rhythmic) 1.15 - 2.00 p.m. outdoor play. (The scheduled times may vary depending on the class theme(s) and the weather conditions).

Parental Involvement

A successful partnership between teachers and parents is essential for the growth of each child. Parents possess a wealth of information about their children, just as teachers bring with them knowledge of child development and early childhood education, which the nursery school program is based upon.

It is important to establish channels of communication from the very beginning by holding an open house, and parent/teacher conferences. We set up a message center, and invite the parents to become involved in classroom activities.

Country Day Nursery School at St. Bartholomew's, LLC

START DATE	APPLICATION FOR SCHOOL YEAR 2008 / 2009					
PROGRAMS (please circle)	PROG. 1	PROG. 2	PROG. 3	PROG. 4	PROG. 5	PROG. 6
EXT. PROGRAMS (please circle)	ENGLISH		GERMAN		MUSIC/RHYTHMIC	
STUDENT INFORMATION	Last Name		First Name		Date of Birth	Sex
	Street				Place of Birth	Country
Telephone	City		State	ZIP Code	Citizenship(s)	
Home:	City		State	ZIP Code	Citizenship(s)	
Cell:	City		State	ZIP Code	Citizenship(s)	
PARENT/GUARDIAN	Last Name		First Name		Citizenship(s)	
	Company				Title	
	Bus.Address Street City State Zip					
	Telephone		Fax		E-mail	
	Last Name		First Name		Citizenship(s)	
	Company				Title	
	Bus.Address Street City State Zip					
	Telephone		Fax		E-mail	
SIBLINGS	Last Name		First Name		Date of Birth	
	Last Name		First Name		Date of Birth	
LANGUAGE	Native Language		Other Language		Other Language	
SIGNATURE	Date, Signature of Parent/Guardian					
<p>Please fill out and return with payment of \$300.00 by May 15, 2008 (non-refundable registration fee \$50.00 & deposit of \$250.00 that constitutes a credit against the tuition for the Spring Semester 2008).</p> <p>For applications received after May 15, 2008 the non-refundable registration fee will be \$100.00</p> <p>CDNS does not discriminate on the basis of race, religion, color, national or ethnic origin in administration of its policies or admission practices.</p> <p>82 Prospect Street, White Plains, NY 10606 Tel. (914) 946-0628 Fax (914) 949-5530 E-mail: KIGA@att.net Webpage: www.kiga.us</p>						

**ADMISSION OF A STUDENT WILL BE ACCEPTED BY THE SCHOOL ONLY AFTER
THE SIGNED ENROLLMENT AGREEMENT, RECEIPT OF A COPY OF THE STUDENT'S BIRTH CERTIFICATE,
AND THE CHILD'S MEDICAL STATEMENT AND IMMUNIZATION RECORD .**

COUNTRY DAY NURSERY SCHOOL
AT ST. BARTHOLOMEW'S, LLC
SCHOOL YEAR 2008 /2009

<u>Program:</u>		<u>Days:</u>	<u>Times:</u>
Program 1:	5 Mornings 5 Afternoons	Mo-Fr Mo-Fr	8:30 AM to 12:00 Noon 12:00 Noon to 2:00 PM
Program 2:	5 Mornings 2 Afternoons	Mo-Fr Tu/Thu	8:30 AM to 12:00 Noon 12:00 Noon to 2:00 PM
Program 3:	3 Mornings 3 Afternoons	Mo/Tu/Thu Mo/Tu/Thu	8:30 AM to 12:00 Noon 12:00 Noon to 2:00 PM
Program 4:	3 Mornings	Mo/We/Fr	8:30 AM to 12:00 Noon
Program 5*:	2 Mornings 2 Afternoons	any* any*	8:30 AM to 12:00 Noon 12:00 Noon to 2:00 PM
Program 6*:	2 Mornings	any*	8:30 AM to 12:00 Noon

Extra hours*: any* any*

(Students enrolled in regular program only)

*= Parents interested in Program 5, 6 or extra hours should first check the availability of the program. It may not be available because of State mandated limits of the number of students per classroom. We will make every effort to assign the student to classes for the desired weekdays but reserve the right to assign the student to any morning and afternoon if applicable, depending on the availability of space.

Extended Programs 2:00 PM to 3:30 PM:

(Weekdays will be assigned at beginning of Semester)

Music/Rhythmic

German

English

Any change of the extended programs during the school year will be subject to a \$25 charge.

Summer Program: (please request our separate application form)

The school must receive the application for your child together with a non-refundable registration fee of \$50 and a deposit of \$250 no later than May 15, 2008 for the 2008/2009 school year. **The deposit of \$250 will be credited against the tuition for the spring semester 2009 for students who enrolled in both, the fall semester 2008 and the spring semester 2009.**

For applications received after May 15, 2008, the non-refundable registration fee will be \$100.

Tuition will be invoiced and is payable in two equal installments with the first installment due by August 15, 2008 and the second installment by January 15, 2009.

Prices are subject to change without notice.

COUNTRY DAY NURSERY SCHOOL
at St. Bartholomew's, LLC

School Year 2008-2009

September 2008						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- 1 Labor Day - no school
- 2 School starts for all children
- 3 School starts for new children
- 2 - 5 School ends at Noon
- 13 Welcome BBQ 11-2 PM
- 18 Back-to-School Night

November 2008						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- 4 Parents/Teacher Conf.
- 7 St. Martin's Parade
- 25 Thanksgiving Celebration, school ends at Noon
- 26 School ends at 2:00PM
- 27 - 28 Thanksgiving no school

January 2009						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 1 - 2 Christmas Vacation
- 16 School ends at 2:00PM
- 19 Martin Luther King Day - school closed
- 30 Openhouse 10 - 12 Noon

March 2009						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 18 Teacher Development Day, School closed

May 2009						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 25 Memorial Day - school closed

October 2008						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- 10 School ends at 2:00PM
- 13 Columbus Day - no school
- 14 - 17 Fall Vacation
- 27 Teacher Development Day, school closed

December 2008						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 6 Bazaar at the German School
- 18 Christmas Breakfast, school ends at Noon
- 19 School ends at 2:00PM
- 22 - 31 Christmas Vacation

February 2009						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

- 13 School ends at 2:00PM
- 16 President's Day, school closed
- 17 - 20 Winter - Break

April 2009						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- 9 School ends at 2:00PM
- 10 - 24 Spring Break

June 2009						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- 13 Goodby BBQ 11 - 2PM
- 22 - 26 School ends at 2:00PM
- 26 Last Day of School
(School ends at Noon)

**COUNTRY DAY NURSERY SCHOOL
AT ST. BARTHOLOMEW'S, LLC**

ENROLLMENT AGREEMENT 2008 - 2009

The undersigned applicant is the parent or legal guardian of

and applied on behalf of the child to Country Day Nursery School at St. Bartholomew's, LLC, (CDNS). The application has been accepted and the applicant agrees to pay an annual tuition of **US \$**_____ and to conform to all regulations of CDNS.

- CDNS will have two semesters in each school year. The hours for Program _____ are Monday _____ from 8:30 AM to 12:00 Noon and _____ until 2:00 PM, and extended hours for _____ from 2:00 – 3:30 PM _____, and at such other hours as designated by the Director of CDNS.

- **The applicant will ensure that the child has all current immunizations required by the State of New York, and will provide the Director before the beginning of the school year with documents relating to the child's immunizations and general health, and a copy of the child's birth certificate and such other information as the Director may require.**

The tuition will be payable twice a year and will not be subject to cancellation or reduction for any reason. The tuition for the first semester will be due no later than August 15, 2008 and for the second semester January 15, 2009.

**COUNTRY DAY NURSERY SCHOOL
AT ST. BARTHOLOMEW'S, LLC**

This contract is valid for the entire academic year September 2008 through June 2009. No allowances for withdrawal, absences or dismissal may be honored.

CDNS reserves the right to discharge any child who, in the opinion of the Director is destructive to himself, herself or others or is not sufficiently mature to benefit from the program of The Nursery School.

The applicant hereby grants permission to CDNS for the child to go on field trips with the Director or with any person authorized by the Director. The applicant will be advised of such trips and a permission slip will be sent home with the child and should be executed and returned to the Director before each trip.

The applicant assumes full responsibility for the child in connection with any field trips and for any injuries on such trips or at CDNS or otherwise and hereby releases, indemnifies and holds harmless CDNS and their designees from any and all costs and liabilities arising from such trips and/or such injuries.

Parent/Guardian

Date

Accepted by:

Country Day Nursery School
at St. Bartholomew's, LLC

Date

**COUNTRY DAY NURSERY SCHOOL
AT ST. BARTHOLOMEW'S, LLC,**

Name of child _____ Date of birth _____

Name of parent/guardian _____

Note: In providing this information you will help us better understand your child and support him/her individually in his/her learning. **All information will be kept strictly confidential.**

CHARACTERISTICS OF YOUR CHILD

Please describe your child's personality _____

Describe special traits of your child that would help their teacher understand them better.

What are your child's interests?

What are your child's strengths? _____

PREVIOUS EXPERIENCES IN OTHER SCHOOLS

What age did your child first attend a playgroup or a nursery school?

How many hours a day/week?

**COUNTRY DAY NURSERY SCHOOL
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Did your child have any difficulties with separation?

If yes, please describe.

Did your child enjoy playgroup or nursery school?

DEVELOPMENT

At what age did your child

- sit alone? _____

- stand-alone? _____

- walk alone? _____

- speak (more than mom or dad)? _____

At what age was your child toilet trained? _____

(Please note that Country Day Nursery School at St. Bartholomew's, LLC, can only accept children who are toilet trained).

Which language did your child speak first? _____

Which language (-s) do you speak at home? _____

What language is your child most comfortable with? _____

GENERAL INFORMATION

Is there any medical information that we need to know about your child? _____

If yes, please describe. _____



Medical Statement of Child in Childcare

To Be Completed By Licensed Physician, Physician's Assistant or Nurse Practitioner

Name of Child:	Date of Birth:	Date of Examination:
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Immunizations required for entry into day care

Yes No

Medical Exemption The physical condition of the named child is such that one or more of the immunizations would endanger life or health. Attach certification specifying the exempt immunization(s).

Diphtheria, Tetanus and Pertussis (DPT) Diphtheria and Tetanus and acellular Pertussis (DTaP)	1 st Date	2 nd Date	3 rd Date	4 th Date	5 th Date
Polio (IPV or OPV)	1 st Date	2 nd Date	3 rd Date	4 th Date	
Haemophilus influenzae type B (Hib)	1 st Date	2 nd Date	3 rd Date	4 th Date OR 1 st Date (if given on or after 15 months of age)	
Pneumococcal Conjugate (PCV) for those born on or after 1/1/08)	1 st Date	2 nd Date	3 rd Date	4 th Date	
Hepatitis B	1 st Date	2 nd Date	3 rd Date		
Measles, Mumps and Rubella (MMR)	1 st Date	2 nd Date			
Varicella (also known as Chicken Pox)	1 st Date	2 nd Date			

Other Immunizations may include the recommended vaccines of Rotavirus, Influenza and Hepatitis A

Type of Immunization:	Date:	Type of Immunization:	Date:
Type of Immunization:	Date:	Type of Immunization:	Date:
Type of Immunization:	Date:	Type of Immunization:	Date:

Tests

Tuberculin Test Date: _____ Mantoux Results: Positive Negative _____ mm
 TB Tests are at the physician's discretion.
 If positive, or if x-ray ordered, attach physician's statement documenting treatment and follow-up.
 Lead Screening Date: _____
 Attach lead level statement

Health Specifics

Comments

Are there allergies? (Specify) <input type="checkbox"/> Yes <input type="checkbox"/> No	
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ADDITIONAL INFORMATION ON REVERSE SIDE →



Medical Statement of Child in Childcare (cont.)

Is medication regularly taken? (Specify drug and condition)	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Is a special diet required? (Specify diet and condition)	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Are there any hearing, visual or dental conditions requiring special attention?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Are there any medical or developmental conditions requiring special attention?	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Summary of Physical Exam

Include special recommendations to Day Care Providers

On the basis of my findings as indicated above and on my knowledge of the named child, I find that: he/she is free from contagious and communicable disease and is able to participate in day care.

Yes No

Signature of Examiner

Address

Please Print Name

City, State, Zip

Title

()
Phone

Date

Religious Exemptions

Public Health law Section 2164 allows a child to be religiously exempted from immunization. A written and signed statement from a parent, parents or guardian of the child stating that they object of the immunization of their child due to their sincere and genuine religious beliefs should be submitted to the day care owner, operator or administrator who shall determine whether the statement of religious belief is acceptable.